

**International University of Management**



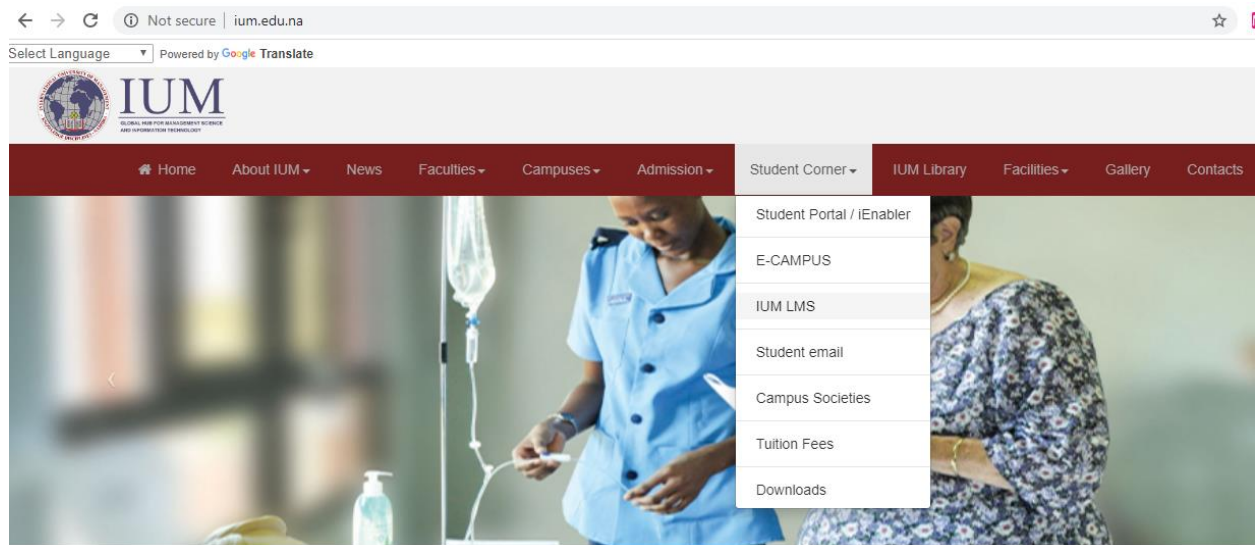
**IUM-LMS STUDENT SELF ENROLLMENT GUIDE**

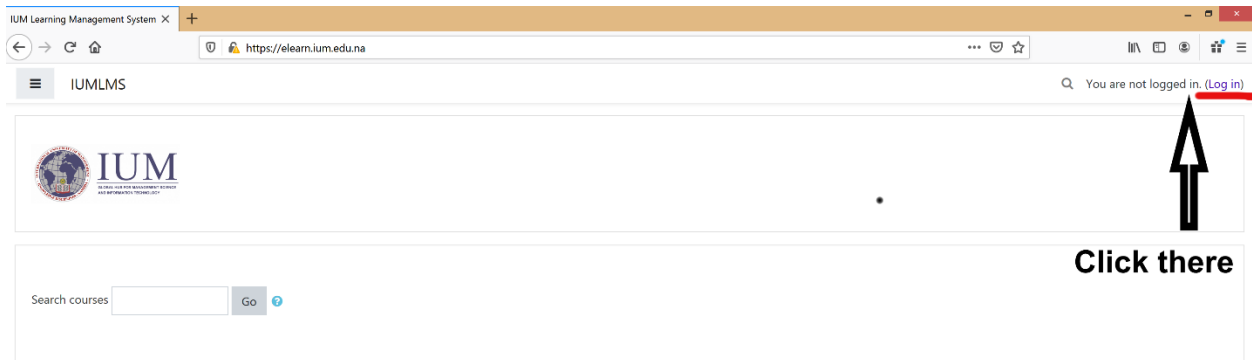
**READ CAREFULLY AND PAY ATTENTION TO DETAILS TILL  
THE END**

**MUST HAVE: Internet access.**

## Getting Started

- On your browser enter the following url: [www.ium.edu.na](http://www.ium.edu.na)
- The IUM home page will appear. Click on Student Corner, under Student Corner click on IUM LMS
- The IUM-LMS home page will appear.





Click there



## Login in

- enter username (student number)
- enter password (lum.student number)

## Example

- Username: xxxxxxxxx
- Password: LMS.xxxxxxxx@ium

Make sure that the phrase LMS is Capitalized.

***NB: Make sure you replace xxxxxxxxx with your STUDENT NUMBER when login on the platform.***

## **Navigating through the system**

### **Dashboard**

- After successfully logging in, the system dashboard appears, here you are able to view the system event calendar, online users, announcements, and all recent activities the user is involved.

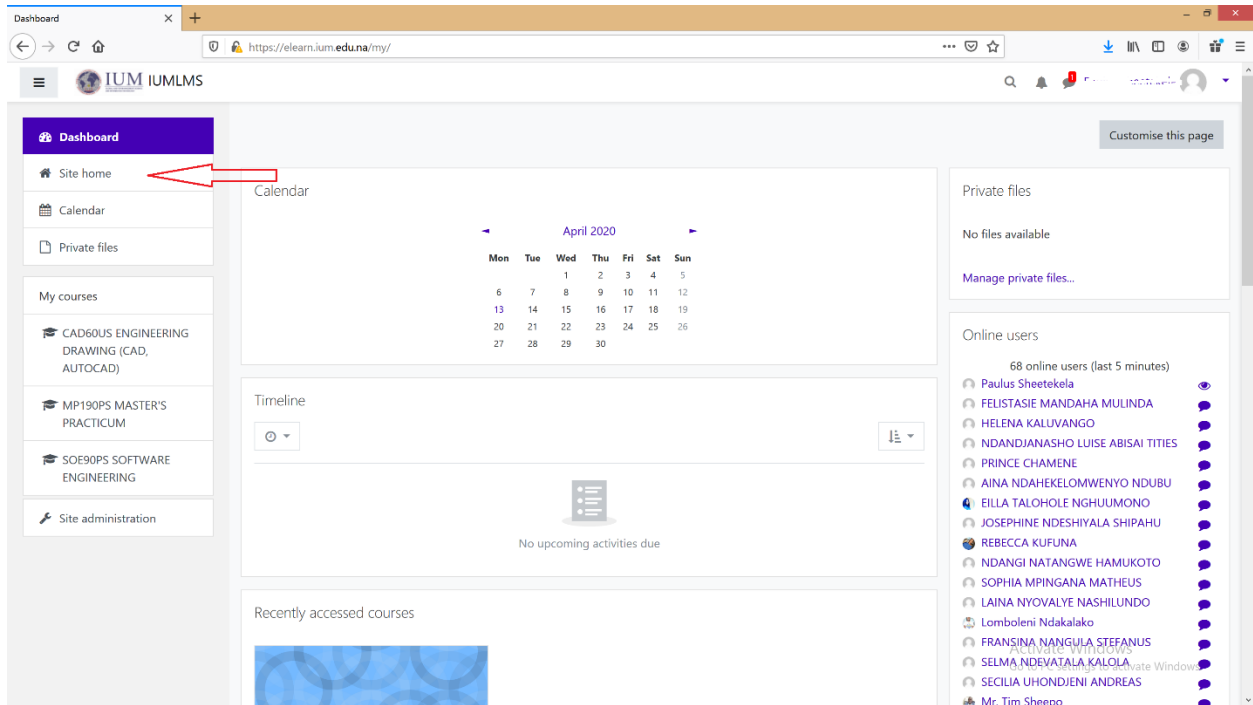
***NB: for those logging in for the first time or had their password reset, should follow the onscreen instruction to change the default password to the password of choice, in order to access the dashboard.***

***For cyber security reasons please make sure you change your password to a preferred password of your choice: this will protect yourself from third-party and unknown users to access your IUM-LMS portal.***

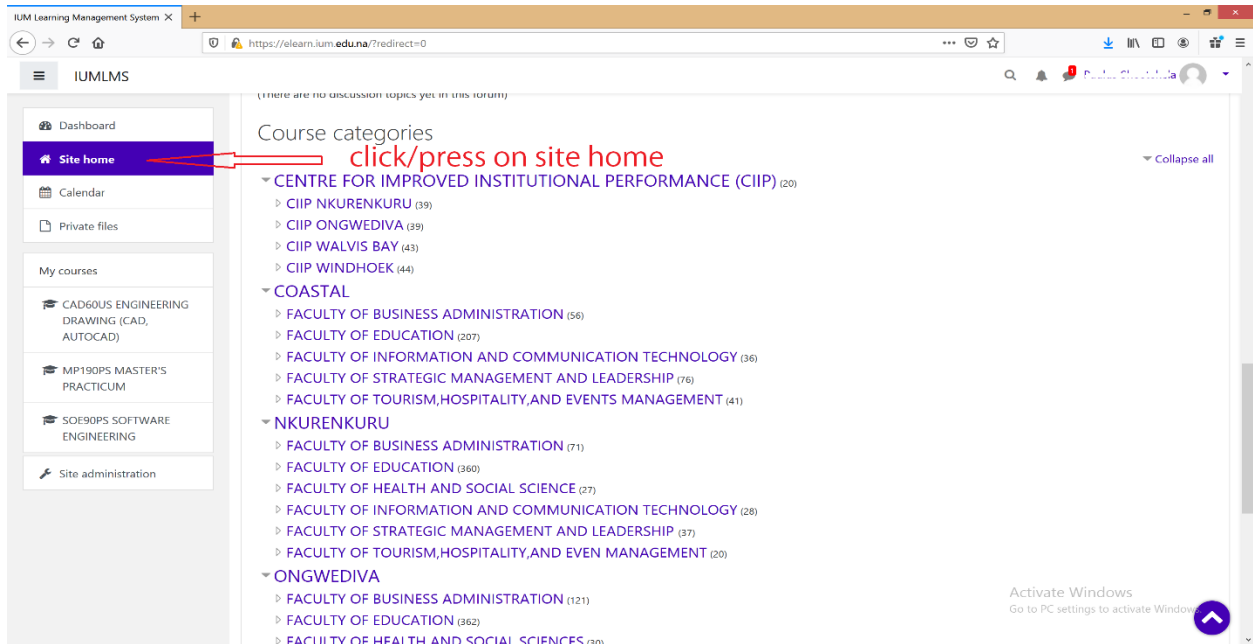
***Note: Your password must fit given criteria and system requirement as it will be indicated when changing your password.***

### **Courses Enrollment**

Click/Press on "SITE HOME" a list of CAMPUSES and FACULTIES appears, choose your campus, which shows the faculties and courses in the faculties that you can choose to enroll for.

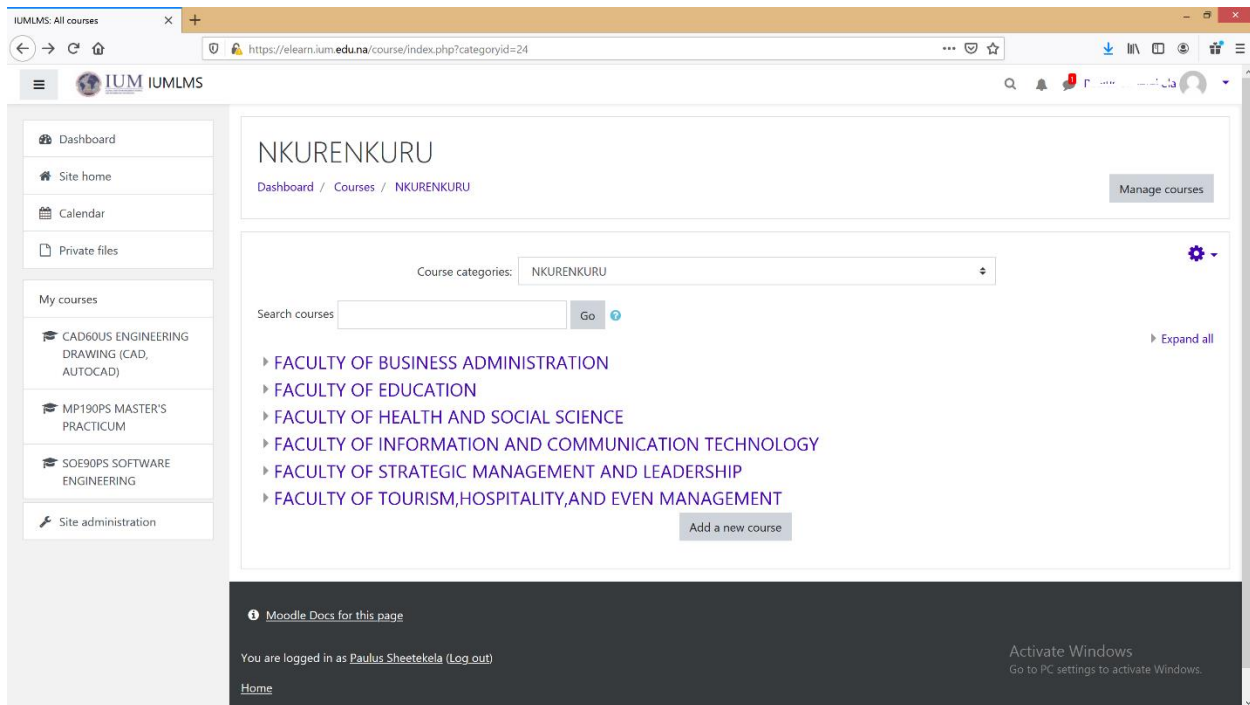


It will show as follow below



For example nkurenkuru student must choose nkurenkuru as their choice and then navigate to the faculties and choose the faculties.

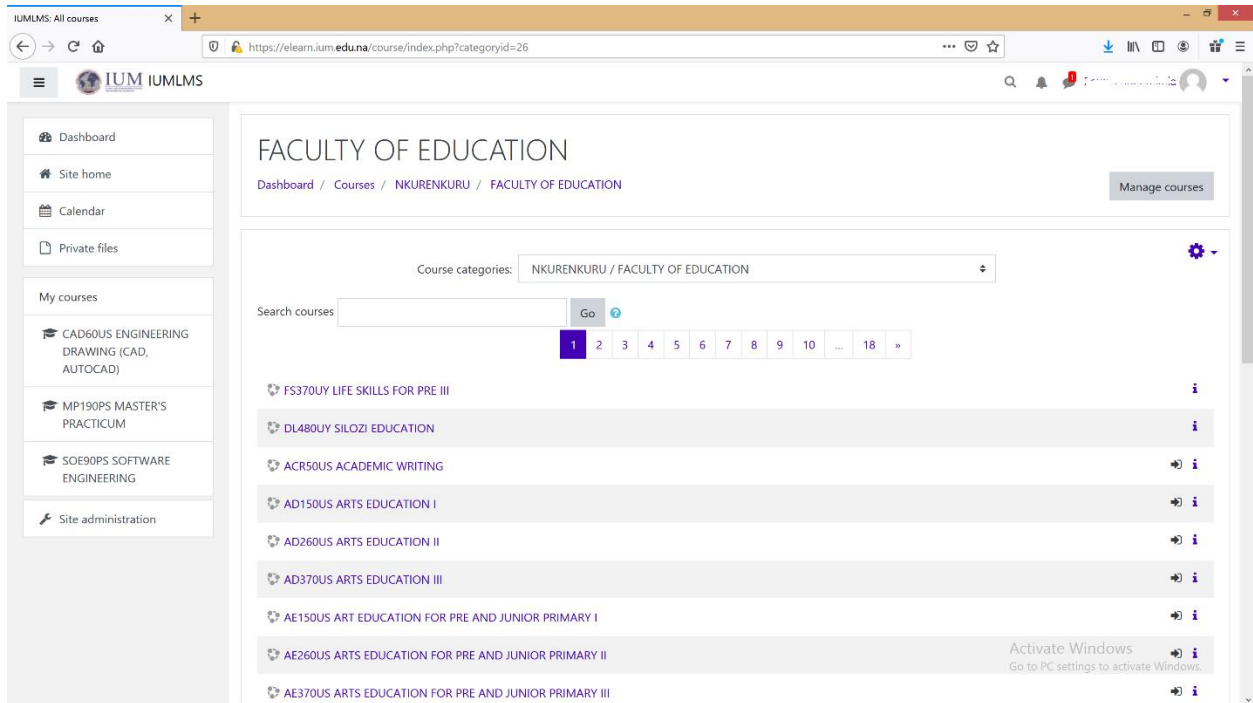
Once you are in your respective faculty look for and select your subjects/cuourses you have registered for, in order to enroll for it.



The screenshot shows a web browser window displaying the IUM IUM LMS interface. The browser's address bar shows the URL: <https://elearn.iu.edu.na/course/index.php?categoryid=24>. The page title is "NKURENKURU". The breadcrumb navigation is "Dashboard / Courses / NKURENKURU". A "Manage courses" button is visible in the top right corner. The main content area features a "Course categories:" dropdown menu set to "NKURENKURU". Below this is a "Search courses" input field with a "Go" button. A list of faculties is displayed, each with a right-pointing arrow:

- ▶ FACULTY OF BUSINESS ADMINISTRATION
- ▶ FACULTY OF EDUCATION
- ▶ FACULTY OF HEALTH AND SOCIAL SCIENCE
- ▶ FACULTY OF INFORMATION AND COMMUNICATION TECHNOLOGY
- ▶ FACULTY OF STRATEGIC MANAGEMENT AND LEADERSHIP
- ▶ FACULTY OF TOURISM, HOSPITALITY, AND EVENT MANAGEMENT

An "Add a new course" button is located at the bottom of the list. On the right side of the list, there is an "Expand all" link. The left sidebar contains navigation options: Dashboard, Site home, Calendar, Private files, My courses (with sub-items: CAD600S ENGINEERING DRAWING (CAD, AUTOCAD), MP190PS MASTER'S PRACTICUM, SOE90PS SOFTWARE ENGINEERING), and Site administration. At the bottom of the page, there is a "Moodle Docs for this page" link, a login status "You are logged in as Paulus Sheetekela (Log out)", a "Home" link, and a Windows activation watermark.



**When you find your subjects/courses please find a button “ENROLL ME” click/press it to enroll yourself in that course. Repeat these steps until you have enrolled all the subjects/course you have registered for.**

***NB: After successfully enrolling all your subjects/course they should appear in “MY COURSE SECTION”***

**For any assistance, please feel free to contact us on:**

**E-mail: [iumlms@ium.edu.na](mailto:iumlms@ium.edu.na)**

**Tell: +264813577915 / +264817032248**