



## QUALIFICATION ADDITION FORM-2021

Student Number.....

Student Names (Full first names).....

Student Surname ..... | CellPhone Number.....

e-mail:.....

I have passed all the subjects required for a qualification(s) that has not been listed yet.      **YES / NO**

- 1) Attach academic records/portal print outs confirming you have all the required marks (Note: complete marks for all levels required from Certificate/Year 1 upwards).
- 2) Attach a certified copy of your ID or Passport and your marriage certificate if appropriate.
- 3) If you have received some exemptions, please attach your exemption letter.

In the Table below, indicate the qualification(s) to be added to the graduation/printing list

Qualification level not listed	X	Field of Study	X
Certificate		Business Administration	
Higher Certificate		Business Information Systems / IT	
Higher Diploma		Software Development	
Diploma		Digital Communication Technology	
Bachelor Degree		Education	
Honours Degree		Finance Management	
Postgraduate Diploma		HIV/AIDS Management	
Master		Health and Wellness Studies	
Doctorate		Human Resource Management	
		Marketing Management	
		Nursing	
		Travel, Tourism and Hospitality/Events Management	
		Public Policy and Management	
		International Relations, Diplomacy and Man.	

The **Year** when the qualification was completed (when the **last** subject was passed):.....

Student Signature .....

Date.....

### **For Official Use Only**

Academically Clear	<b>Yes / No</b>	Name	Sign.	Date
Qualification(s) added on new List	<b>Yes / No</b>	Name	Sign.	Date
Annual Result and Dates entered on ITS	<b>Yes / No</b>	Name	Sign.	Date