



This transition summer school is for students studying for International University of Management qualifications affected by the curriculum review and who have one or more outstanding courses/subjects in their programme of study.

The Summer School will be offered from 15 to 26 January 2018 to assist students with the transition to the new curriculum by giving them an opportunity to complete any outstanding levels of study or qualifications. Offered at every campus it will provide them with an intense short revision of the curriculum for every course/subject affected by the curriculum review in 2018. After the Summer School, the students participating will be able to sit a final exam in the January/February Examination Timetable. The Summer School will allow students to check if they have revised everything needed and to raise queries on any problem areas. **It is essential that students begin revision for the examination immediately to ensure that they are ready for the Summer School.**

WHY? – For any qualification affected by the curriculum review, any level of study completed by the start of 2018 will take the place of an equivalent level in the new curriculum. It will also present a one of the last opportunities to complete a current Certificate, Higher Certificate or Higher Diploma qualification and graduate without moving to the new qualifications.

WHO IS ELIGIBLE? – Students who

- (a) Are currently enrolled in Certificate, Higher Certificate, Higher Diploma or degree qualifications at the University or via the Institute of Open Learning, or those who have been on a break in studies for 3 years or less and
- (b) Are studying one of the following programmes – Business Administration, Business Information Systems, Finance Management, HIV/AIDS Management, Human Resource Development and Management, or Travel, Tourism and Hospitality and
- (c) Have one or more outstanding subjects in the first second or third year of these programmes. It will still be possible to repeat subjects from the Honours Degree Year 4 in 2018 and so those subjects are not included.

REGISTRATION – Students must register for the transition summer school by 12 January 2018. By emailing the registration form to summerschool@ium.edu.na or handing it in at a University campus on or after 9 January 2018. An administration fee of N\$ 500.00 per subject must also be paid. Payments can be made to Bank Windhoek, Kudu Branch, Beneficiary Name: IUM Book-Fund, Branch Code 482172, Bank Account No 3000338051, Reference SS and your student Number. Students will not be able to attend class or sit the examination unless they have registered and paid the fee.

FINAL EXAMINATIONS - Students attending the summer school will be able to sit an examination in the timetable between 29 January -9 February 2018. The University's normal examination regulations, as published in the annual prospectus and Examination Guidelines, will apply except:

- No qualifying Continuous Assessment Mark is required.
- The pass mark is 50% as normal but for summer school attendees there will be no opportunity to sit supplementary exams, or to delay or postpone the exam. For Transition summer School Students they must achieve 50% in the January/February final exams to pass.

Note: the University cannot be responsible if a student finds a clash in the Summer School timetable for different subjects or in the Examinations.



IUM

GLOBAL HUB FOR MANAGEMENT SCIENCE
AND INFORMATION TECHNOLOGY

STUDENT NUMBER:

REGISTRATION FOR TRANSITION SUMMER SCHOOL 2018

- Complete in clear BLOCK LETTERS (or with an X where applicable) and in BLACK ink
- Incomplete applications cannot be accepted and copies cannot be returned to applicants.

Title:	Mr		Ms		Other (specify)														
Write your names below as they appear on your national identification document / passport.																			
Surname																			
First Names																			
Date of Birth	d	d	m	m	y	y	y	y	Namibian ID /Passport No.										

In 2017 I have been							
Registered at IUM		Taking a break from studies at IUM		Registered at IOL		Taking a break from studies at IOL	

The course(s)/subject(s) I will be studying at summer school are part of			
Certificate		Business Administration	
Higher Certificate		Business Information Systems	
Higher Diploma		Finance Management	
Bachelor Honours		HIV/AIDS Management	
		Human Resource Dev. & Man.	
		Marketing Management	
		Travel, Tourism and Hospitality	

At the following campus			
Windhoek		Ongwediva	
		Nkurenkuru	
		Walvis Bay	

Subjects/Courses – For your place to be secured you must make sure these are clear and absolutely accurate.	
SUBJECT CODE	SUBJECT NAME

I hereby agree to abide by all the rules and regulations of this University, as published in the annual prospectus and those attached which specifically relate to the transition summer school and the examinations that follow. I accept any liability that may arise from contravening or breaking any of these rules. I also understand that this registration agreement is subject to my confirming my identity via a student or ID card, paying a fee of N\$500.00 per subject and being free from any debt to the University before starting the Transition Summer School.

Signed _____ on this _____ day of _____ month of the year 20_____