

1. Online Registration: Continuing Students Only

Registration Period: 15 January 2024 – 05 February 2024

Faculties: ALL

Note: The Step-by-Step Guide for Online Registration shall be made available on the University Website during the registration period.

2. Face to Face Registration: For New full-time and part-time Students Only

Registration Period - Normal Registration: 15 January – 05 February 2024: fee N\$2,100.

- **Late Registration:** 06 – 19 February 2024: fee N\$2,200.

Faculties: See schedule below

Documents required at registration:

New Students: i) Original School Leaving Certificate: NSSCO/H/AS or original Statement of Results; Original Certificate from an Institution of Higher Learning;
ii) a certified copy of School Leaving Certificate / Statement of Results / Certificate from an Institution of Higher Learning
iii) certified copy of ID/Passport;
iv) Admission Letter for 2024 or Mature Age Entry Results Letter.



Note: - The Registration Schedule below applies to Windhoek, Coastal and Nkurenkuru Campuses ONLY.
- The New Education Students for the Centre of Excellence for Education (Ongwediva) may register on any day and time during the registration period.
- Short Courses Students (CIIP) may apply and register on any day and time during the registration period.

NEW STUDENTS

Monday 15 January 2024

08:00 Certificate in Marketing Management
10:00 Bachelor in Marketing Management - Year 1
11:00 Master of Nursing Science
14:00 Bachelor in Marketing Management Honours – Year 4

Tuesday 16 January 2024

08:00 Certificate in Pharmacy Assistant – Year 1
11:00 Bachelor in Nursing Honours – Year 1
14:00 Master in HIV/AIDS Management – Year 1
15:00 Postgraduate Diploma in Paediatric Nursing

Wednesday 17 January 2024

08:00 Certificate in Finance Management
10:00 Bachelor in Finance Management - Year 1
14:00 Bachelor in Finance Management Honours – Year 4

Thursday 18 January 2024

08:00 Certificate in HR Management
10:00 Bachelor in HR Management - Year 1
14:00 Bachelor of HR Management Honours – Year 4

Friday 19 January 2024

08:00 Diploma in Education: Pre- & Junior Primary - Year 1
14:00 Bachelor of Education: Senior Primary Hons. - Year 1

Monday 22 January 2024

08:00 Certificate in Business Administration
10:00 Bachelor of Business Administration - Year 1
14:00 Bachelor of Business Administration Honours – Year 4

Tuesday 23 January 2024

08:00 Bachelor of Education: Secondary Education Hons. – Year 1
14:00 Bachelor of Education: Edu. Lead., Man. & Policy Hons. – Year 1

Wednesday 24 January 2024

08:00 Certificate in Business Information Systems
08:00 Bachelor of Sc. in Business Information Systems – Year 1
10:00 Bachelor of Sc. in Business Information Systems Honours – Year 4
14:00 Bachelor of Sc. in Software Development – Year 1
14:00 Bachelor of Sc. in Software Development Honours – Year 4
14:00 Bachelor of Sc. in Electronics Engineering Hons. – Year 1

Thursday 25 January 2024

08:00 Postgraduate Diploma in Education
11:00 Postgraduate Diploma in Higher Education
14:00 Master of Education – Edu. Lead., Manag. & Policy – Year 1

Friday 26 January 2024

08:00 Master in Public Policy & Management – Year 1
10:00 Postgraduate Diploma in Public Policy & Management
11:00 Certificate in Tourism, Hospitality & Events Management
12:00 Diploma in Ecotourism and Protected Areas Management
12:00 Bachelor of Ecotourism and Protected Areas Management Honours
14:00 Bachelor of Hospitality & Events Management Honours
14:00 Bachelor in Tourism, Hospitality & Events Management Honours - Year 4
14:00 Bachelor of Conservation Agriculture Management Honours - Year 1
14:00 Bachelor of Climate Change Mitigation and Adaptation Honours - Year 1
14:00 Bachelor of Environmental Management and Sustainable Development Honours - Year 1

Monday 29 January 2024

08:00 Master in International Relations, Diplomacy & Management – Year 1
10:00 Master of Sc. in Information Technology – Year 1
11:00 Postgraduate Diploma in Environmental Studies
11:00 Master of Science in Climate Change Mitigation and Adaptation – Year 1
11:00 Master of Science in Integrated Environmental Management and Sustainable Development – Year 1
12:00 Master of Science in Ecotourism and Protected Areas Management – Year 1
14:00 Master of Science in Conservation Agricultural Management – Year 1
14:00 Master of Science in Sustainable Ocean & Aquaculture Management
14:00 Master of Science in Water, Sanitation & Health Engineering

Tuesday 30 January 2024

08:00 Bachelor of Education: Pre- & Junior Primary Hons. – Year 1

Wednesday 31 January 2024

08:00 Bachelor in Accounting Honours – Year 1
10:00 Postgraduate Diploma in Finance Management
14:00 Certificate in Health and Wellness studies
14:00 Bachelor of Health and Wellness Studies – Year 1
14:00 Bachelor of Health and Wellness Studies Honours – Year 1

Thursday 01 February 2024

08:00 Certificate, Diploma and Bachelor Honours in Water Resource Management
14:00 Certificate, Diploma and Bachelor Honours in Ocean and Aquaculture Management

Friday 02 February 2024

08:00 Certificate, Diploma, Bachelor Honours, Master in Transport & Logistics Management
08:00 Bachelor of Arts in English & Applied Communication Honours
10:00 Certificate in Occupational Health & Safety
11:00 Diploma in Maritime & Port Management
14:00 Master of Science in Maritime & Shipping Management
14:00 Master of Business Administration: Integrated Natural Resources Management

Monday 05 February 2024

08:00 Master of Business Administration – Year 1
08:00 Postgraduate Diploma in Business Administration – Year 1
10:00 Postgraduate Diploma in Transport and Logistics Studies
11:00 Postgraduate Diploma in Knowledge Management Sciences
11:00 Master of Science in Knowledge Management Sciences
14:00 All Doctor of Philosophies (PhDs)

- Registration procedures for New Distance Education students shall be placed on the University Website and Social Media platforms in January 2024.
- Late Registration for all Students starts 06 – 19 February 2024. A late registration fee is N\$ 2,200.
- New applicants are welcome to apply and register on any day and time during the registration period.
 - Applications for Bachelor in Nursing Honours and Certificate in Pharmacy Assistant are closed.
 - Education Students on SBS must register online: 15 January 2024 – 05 February 2024.