



IUM
— THE INTERNATIONAL —
UNIVERSITY OF MANAGEMENT

EXAMINATION INSTRUCTIONS

2025

Please read these instructions BEFORE writing the examination

1. **All students MUST be seated 15 minutes before the commencement of the Examination.**
2. **NO CELLPHONES, ELECTRONIC GADGETS OR UNAUTHORIZED MATERIALS SHALL BE IN YOUR POSSESSION IN THE EXAMINATION VENUE.**
3. You **MAY NOT** leave the Examination venue during the first hour after the Examination has officially started. You **SHALL NOT** be allowed to leave the Examination venue during the last 15 minutes of the examination.
4. Students who arrive 30 MINUTES after the examination has started **SHALL NOT** be allowed to write examination.
5. Providing wrong personal and examination information is an offense.
6. You must complete and sign the attendance slip at the back of the Examination Answer Book. Ensure that the attendance slip and your student card on the desk. The Invigilator will inspect and collect the attendance slip.
7. You are allowed to go through the examination paper, but **DO NOT** start writing unless being told by the Invigilator to start writing.
8. Graph paper is included at the end of the Examination Answer Book for your use (if required).
9. Any rough work **MUST BE** done inside the Examination Answer Book and crossed out.
10. **DO NOT** write on the question paper or do any rough work on it.
11. Pages **SHOULD NOT** be removed from the Examination Answer Book, nor should loose pages be inserted. Should you need more pages to write on, ask for another Examination Answer Book. Write your full details on that book and number each of your books.
12. Examination Answer Books **SHALL NOT** be taken from the Examination Hall under any circumstances and all answer books in your possession must be handed over to the invigilator before you leave the examination venue.
13. No books, dictionaries, papers, 'crib' notes or any other written materials are allowed in the examination venue.
14. Use both sides of the answer sheets in your Examination Answer Book and enter your student number on top of every page.
15. Begin a new question on a new page.
16. Talking in the Examination venue, other than to the Invigilator, is prohibited.
17. Eating, drinking, chewing, smoking or gallivanting in the examination venue is prohibited.
18. It is an infringement of the Examination Regulations to assist or try to: assist another student, ask another student for assistance and contact another student in any way whatsoever.
19. Nature call – students should be always escorted to the toilets, by the Invigilator.

WARNING: Should you be responsible for any irregularities during the examination:

- **The invigilator will collect your Examination Answer Book, question paper and evidence.**
- **This will result in disqualification from the examination and your removal from the examination venue.**
- **There will be a charge brought against you, and you will be summoned to appear before the Student Disciplinary Committee.**