

Library guide

**How to search for books on
the Library Catalogue (OPAC)**

Searching for books on Library Catalogue (OPAC)

- **Step 1:** Go to IUM website: <http://www.ium.edu.na/>
- **Step 2:** Click on **IUM library tab** to go to the library webpage



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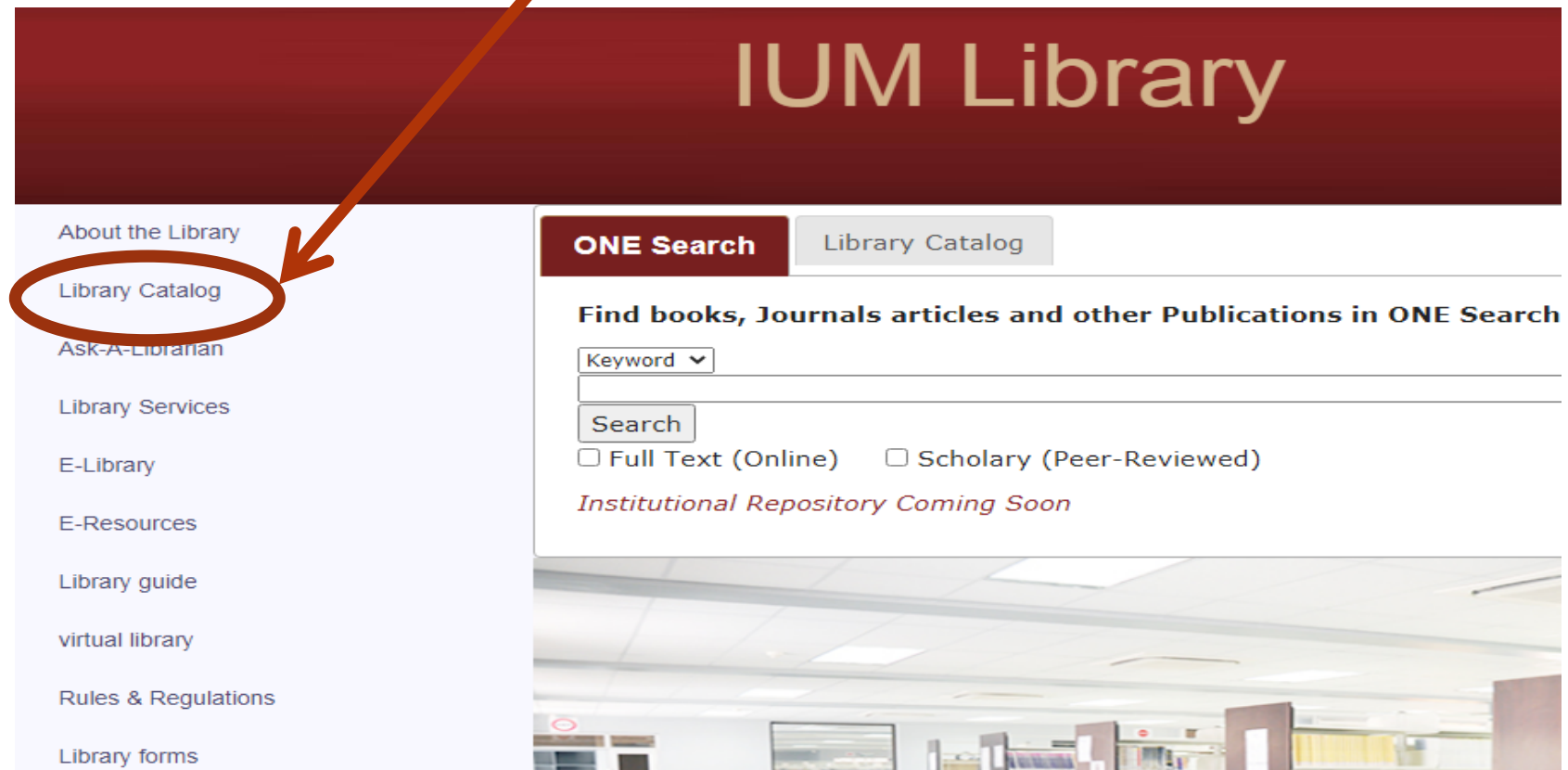


HON. PROF. NAMWANDI DECLARES
**2021 AS IUM'S YEAR OF
IMPROVED
PERFORMANCE**

www.ium.edu.na

[Click Here to Participate in the National Graduate Survey](#)

- **Step 3:** Click on **Library Catalog**



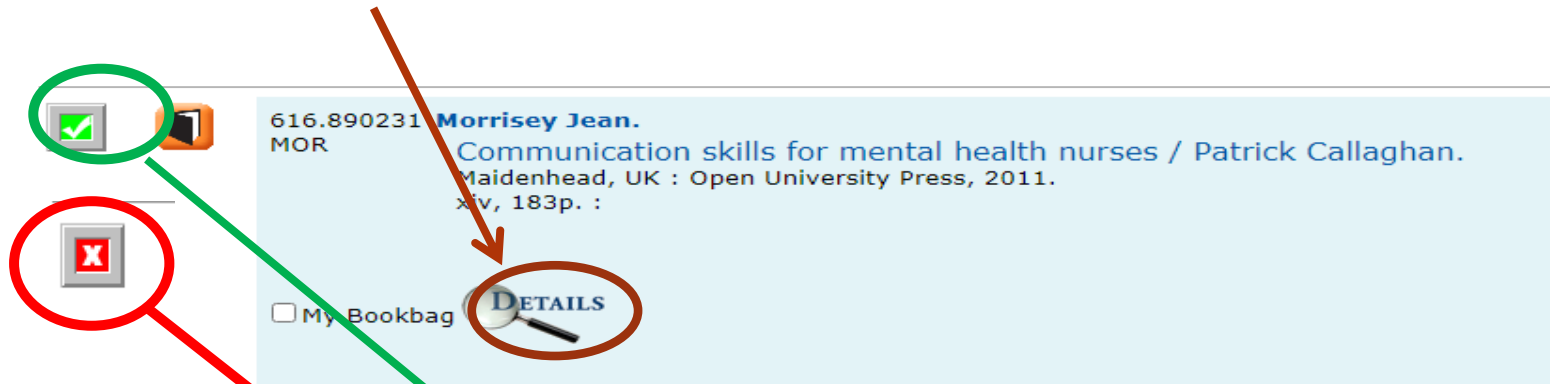
The screenshot displays the IUM Library website. At the top, a dark red banner features the text "IUM Library" in a light beige font. Below the banner is a navigation menu on the left side, listing various services: "About the Library", "Library Catalog", "ASK-A-Librarian", "Library Services", "E-Library", "E-Resources", "Library guide", "virtual library", "Rules & Regulations", and "Library forms". The "Library Catalog" link is circled in orange, and an orange arrow points from the text "Library Catalog" in the bullet point above to this link. To the right of the navigation menu is a search area with a dark red button labeled "ONE Search" and a light grey button labeled "Library Catalog". Below these buttons, the text "Find books, Journals articles and other Publications in ONE Search" is displayed. A search input field contains the text "Keyword" with a dropdown arrow. Below the input field is a "Search" button. Two checkboxes are present: "Full Text (Online)" and "Scholarly (Peer-Reviewed)". At the bottom of the search area, the text "Institutional Repository Coming Soon" is written in a red, italicized font. The bottom portion of the screenshot shows a blurred image of a library interior with bookshelves and a ceiling with recessed lights.

- **Step 4:** Decide whether you want to search the book by its **title, author, subject or keyword(anywhere)**, then select your preferred selection, then enter your search. Below example is search by **title**



Instructions: type in the **search box** what you are looking for. After typing click enter on the keyboard or search.

- **Step 5:** Click on details to establish the location of the books (which library) and its status



Please note: A **green tick** means the book is available, a **red cross** means the book is borrowed.

Step 6: Check the **status** of print book if it's available and in which **location**. Search for the book on the shelves by the call number.

3 Copies/Availability

Location	Call Number	Barcode	Status	Due Date
Dorado Open Shelf	616.890231 MOR	2016/5870	Available	
Dorado Open Shelf	616.890231 MOR	2016/5869	Available	
LMS e-book	616.890231 MOR		Available	

Item Details



Call #: 616.890231 MOR
Author: **Morrissey Jean.**
Title: Communication skills for mental health nurses / Patrick Callaghan.
Publisher: Maidenhead, UK : Open University Press, 2011.
ISBN: 9780335238705 :
Pages: xiv, 183p. : ill. ; cm.
Ebook
Subject: **Psychiatric nursing.**
Communication in nursing.
Professional competence.

Note: **LMS E-book** shows that the e-books is accessible through the LMS

Book/s available on LMS

Step 7: Highlight the URL, right click on your mouse, and click on **Go to https...** it will redirect you to LMS.

*Alternatively select the URL and copy it on the browser



658.1511 **Drury, Colin.**

DRU

Management and cost accounting.

Andover : Cengage Kearning, 2012.

xviii, 783 p.

<https://elearn.ium.edu.na/course/view.php?id=3898>

My Bookbag

